**Course description: new academic regulations**

|  |  |
| --- | --- |
| **Degree programme and line:** | For instance: “MA in history, line A1” |
| **Course title in Danish** (max. 250 characters) | The Danish title is shown in the academic regulations and exam certificates. |
| **Course title in English** (max. 250 characters) | The English title is shown in the academic regulations and exam certificates. |
| **Semester:**

|  |
| --- |
| Choose from the menu |

**ECTS:**

|  |
| --- |
| Choose from the menu |

 | **Assessment form:**

|  |
| --- |
| Choose from the menu |

**Form of co-examination:**

|  |
| --- |
| Choose from the menu |

 | **Language of exam and teaching:** Danish/English (or only English if the degree programme is English)For courses with language elements, specify the language here:

|  |
| --- |
| Choose language of exam and teaching from the menu |

 |
| [**Purpose** 🛈](#Formål) |
| **Describe the student’s outcome.** For example: “The purpose of the course is to enable students to (A) understand and present central areas of..., (B) use these to analyse and produce..., and (C) communicate...”**Describe the course content.** For example: “The course covers various aspects of... The course provides a general introduction to… The course deals with the topic in practice by... It also includes an introduction to central approaches within... The course also introduces...”**Describe the relevance of the course in relation to the degree programme as a whole and optionally also in relation to the labour market (especially relevant at MA and Master level).** For example: “The course is the tool box for the degree programme, providing students with skills in relation to the other elements of the degree programme/The course provides students with an overall orientation competence in relation to.../The course is relevant for students wishing to work with the communication of... /The course builds on...” |
| **[Academic objectives](#Læringsmål" \o "Beskriver de udvalgte pejlemærker ift. viden, færdigheder og kompetencer, som anvendes til vurdering af om/i hvilken grad den studerende opfylder fagets formål. Vigtigt at de kan udprøves med den valgte prøveform. Læringsmål kan aldrig dække formålet helt.)** [(six-eight in total) 🛈](#Læringsmål" \o "Beskriver de udvalgte pejlemærker ift. viden, færdigheder og kompetencer, som anvendes til vurdering af om/i hvilken grad den studerende opfylder fagets formål. Vigtigt at de kan udprøves med den valgte prøveform. Læringsmål kan aldrig dække formålet helt.) |
| “**Knowledge**” focuses on the factual dimension of the course, including: A) knowledge of a topic (theory, practice, subject area, profession, methods etc.), for example “present...”, “describe...”, “explain...”, “account for…”B) understanding of a topic in a specific context with a specific complexity, for example: “contrast ...”, “reflect on …”, “examine…”,“relate to…”, “place in the field ...”, “interpret ...”, “discuss…”,“put into perspective ...”, “combine…”, “assess…”“**Skills**” focuses on the action/expression dimension of the course, including:A) What students can do and achieve within the course (e.g. practically, theoretically, methodologically), including the complexity involved in performing tasks e.g. “collect...”, “design…”, “complete…”, “apply...”, “analyse...”, “discuss...”, “conclude…”, “evaluate...”, “assess...”B) Communicating the tasks performed to various target groups and with various means, e.g. “organise…”, “communicate …”, “present ...”, “enter into a dialogue with…”“**Competences”** focuses on the social contexts in which the knowledge and skills of the course are used, including: A) Application of knowledge and skills in a context (e.g. for example in solving current academic, social or scientific issues), e.g.: "contribute to multidisciplinary problem solving ...", "enter into collaboration with an external party ...", "participate in project work ...".B) Independence and collaboration with others, e.g.: "independently plan...", "enter into (independent) in collaboration with ...", "collaborate across disciplines…", "assume responsibility for ..." A) Responsibility for their own learning, and describe and assess own learning, e.g.: "identify own learning needs ...", "independently organise own learning processes...", "enter into learning-oriented cooperation with others..." | In the evaluation of the student’s performance, emphasis is placed on the extent to which the student is able to:Knowledge:- -Skills:- -Competences:- - |
| **Description of the form of instruction** |
| Describe the form of instruction here.For portfolio exam add the following description:Students produce a number of assignments during the course. At the start of the semester, the teacher will inform the students of the number of assignments, their form, length and deadlines both on Brightspace and orally. The assignments can provide the basis for various forms of feedback and further development related to the teaching, but the individual assignments are not assessed on a continuous basis. All or some of these assignments can provide the basis for the student’s exam. |

|  |
| --- |
| **ORDINARY EXAM**  |
| **Form of examination for the ordinary exam** | Choose form of examination from the menu |
| **Description of the form of examination** |
| Select a standard phrase and add details:[ ]  **Lecture participation**: The exam is in the form of lecture participation; cf. section 2.1 of the academic regulations.[ ]  **Portfolio:** The exam consists of a portfolio containing a number of assignments. The total length of the portfolio is: xx-xx standard pages. The number of assignments as well as their form and length will be announced on Brightspace by the teacher at the start of the semester. The portfolio may include products. Depending on their length, and subject to the teacher’s approval, these products can replace some of the standard pages in the portfolio. It must be possible to carry out an individual assessment. So if some parts of the portfolio have been produced by a group, it must be stated clearly which parts each student is responsible for, and which parts the group as a whole is responsible for. The complete portfolio must be submitted for assessment in the Digital Exam system before the deadline set in the examination plan. Each student submits a portfolio.[ ]  **Take-home assignment on a topic of the student’s choice:** The exam is an individual take-home assignment on a topic of the student’s choice. The topic and method used in the assignment must be relevant in relation to the content of the course and is subject to the approval of the teacher. Length: xx-xx standard pages. The assignment must be submitted for assessment in the Digital Exam system before the deadline set in the examination plan.[ ]  **Take-home assignment on a topic of the student’s choice, with a product:** The examination consists of an individual take-home assignment on a topic of the student’s choice and a related practical product. Length: xx-xx standard pages. The scope and nature of the product must be relevant in relation to the content of the course and is subject to the approval of the teacher. It must be possible to submit the product digitally in a documented form which can be accessed by the examiner and co-examiner.The product must be accompanied by a take-home assignment on a topic of the student’s choice, in which the student explains the relevance and methodological and theoretical basis of the product. The assignment and the product must be submitted for assessment in the Digital Exam system before the deadline set in the examination plan. Assessment is based on an overall assessment of the take-home assignment and the practical product.[ ]  **Set take-home assignment:** The exam consists of an individual, set take-home assignment. Length: xx-xx standard pages. Duration: xx days. The student is given a question at the beginning of the exam. The assignment must be submitted for assessment in the Digital Exam system before the deadline set in the examination plan.[ ]  **Oral exam with a synopsis:** The examination consists of an individual oral exam based on a synopsis. Length: xx-xx standard pages. Duration: xx minutes (including assessment).The synopsis must be submitted in the Digital Exam system before the deadline set in the examination plan.The oral exam is based on the student’s presentation of the synopsis followed by a dialogue between the student and the examiner in which the rest of the course syllabus is included. The assessment is based on an overall evaluation of the synopsis and the oral presentation. [ ]  **Oral exam with preparation:** The exam is an individual oral exam including preparation time. Preparation time: xx minutes. Duration: xx minutes. The student draws a question which must be prepared for the oral presentation. The oral exam is based on the student’s presentation followed by a dialogue between the student and the examiner in which the rest of the course syllabus is included.Aids: Describe the permitted aids for preparation (e.g. online dictionaries, physical dictionaries, notes, internet, all (including internet))[ ]  **Oral exam without preparation:** The examination is an individual oral exam. Duration: xx minutes. The oral exam is based on the student’s presentation followed by a dialogue between the student and the examiner in which the rest of the course syllabus is included.[ ]  **Written on a PC subject to invigilation:** The exam is an individual written exam subject to invigilation. Duration: xx hours. Length: xx-xx standard pages. The student is responsible for bringing a PC. The assignment contains: (a), (b) and (c)Aids: Describe the permitted aids for the exam (e.g. online dictionaries, physical dictionaries, notes, internet, all (including internet))[ ]  **Written exam subject to invigilation, no PC:** The exam is an individual written exam subject to invigilation. Duration: xx hours. Length: xx-xx standard pages. The student is responsible for bringing a PC in order to log onto the Digital Exam system and submit the scanned assignment. The actual assignment is written by hand. The assignment contains: (a), (b) and (c)Aids: Describe the permitted aids for the exam (e.g. online dictionaries, physical dictionaries, notes, internet, all (including internet)) |
| **Specify whether it is possible for students to take exams in groups** |
| **Take-home assignments (set and on a topic of the student’s choice)**[ ]  No [ ]  Yes, if yes please specify:The assignment can be written individually or in groups of up to Choose from menu: max. number of students in the group students. Group assignments must be written in such a way that the contribution of each student, except for the introduction, thesis statement and conclusion, can form the basis of individual assessment. The assignment should clearly state which student is responsible for which section.Please specify:Length for one student: xx-xx standard pagesLength for two students: xx-xx standard pagesLength for three students: xx-xx standard pages… | **Oral exam with/without preparation**[ ]  No [ ]  Yes, if yes please specify:The examination is an individual oral exam or an oral group exam. A group can consist of up to Choose from menu: max. number of students in the group students. The oral exam is based on the student’s/s’ presentation followed by a dialogue between the student(s) and the examiner in which the rest of the course syllabus is included.The oral exam is held in such a way that it is possible to carry out an individual assessment.Please specify:Duration of the oral exam (including assessment): For 1 student: xx minutesFor 2 students: xx minutes For 3 students: xx minutes… | **Oral exam with a synopsis**[ ]  No [ ]  Yes, if yes please specify:The examination consists of an individual oral exam or an oral group exam based on a synopsis. A group can consist of up to Choose from menu: max. number of students in the group students.The oral exam is held in such a way that it is possible to carry out an individual assessment.The assessment is based on an overall evaluation of the synopsis and the oral presentation.Please specify:Length of the synopsis: For 1 student: x-x standard pages.For 2 students: x-x standard pagesFor 3 students: x-x standard pages…Duration of the oral exam (including assessment): For 1 student: xx minutesFor 2 students: xx minutes For 3 students: xx minutes… |

|  |
| --- |
| **RE-EXAMINATION**  |
| You can only state a particular form of re-examination if the ordinary examination form is lecture participation, or if lecture participation is a prerequisite for taking the ordinary exam. Reuse parts of the ordinary exam to ensure alignment between the form of examination and the academic objectives. |
| **Form of re-examination:** | Choose form of examination from the menu |
| **Description of the form of examination** |
| Select a standard phrase:[ ]  **Portfolio:** The exam consists of a portfolio that contains the same type and number of assignments as the ordinary exam. The total length of the portfolio is: xx-xx standard pages. The number of assignments as well as their form and length will be announced on Brightspace by the teacher no later than at the end of the teaching. The portfolio may include products. Depending on their length, and subject to the teacher’s approval, these products can replace some of the standard pages in the portfolio. It must be possible to carry out an individual assessment. So if some parts of the portfolio have been produced by a group, it must be stated clearly which parts each student is responsible for, and which parts the group as a whole is responsible for.The complete portfolio must be submitted for assessment in the Digital Exam system before the deadline set in the examination plan. Each student submits a portfolio.[ ]  **Take-home assignment on a topic of the student’s choice:** The exam is an individual take-home assignment on a topic of the student’s choice. Length: xx-xx standard pages. The assignment must be submitted for assessment in the Digital Exam system before the deadline set in the examination plan.[ ]  **Take-home assignment on a topic of the student’s choice, with a product:** The examination consists of an individual take-home assignment on a topic of the student’s choice and a related practical product. Length: xx-xx standard pages. The scope and nature of the product must be relevant in relation to the content of the course and is subject to the approval of the teacher. It must be possible to submit the product digitally in a documented form which can be accessed by the supervisor and co-examiner.The product must be accompanied by a take-home assignment on a topic of the student’s choice, in which the student explains the relevance and methodological and theoretical basis of the product.The assignment and the product must be submitted for assessment in the Digital Exam system before the deadline set in the examination plan. Assessment is based on an overall assessment of the take-home assignment and the practical product.[ ]  **Set take-home assignment:** The exam consists of an individual, set take-home assignment. Length: xx-xx standard pages. Duration: xx days. The student is given a question at the beginning of the exam. The assignment must be submitted for assessment in the Digital Exam system before the deadline set in the examination plan.[ ]  **Oral exam with a synopsis:** The examination consists of an individual oral exam based on a synopsis. Length: xx-xx standard pages. Duration: xx minutes (including assessment).The synopsis must be submitted in the Digital Exam system before the deadline set in the examination plan.The oral exam is based on the student’s presentation of the synopsis followed by a dialogue between the student and the examiner in which the rest of the course syllabus is included. The assessment is based on an overall evaluation of the synopsis and the oral presentation. [ ]  **Oral exam with preparation:** The exam is an individual oral exam including preparation time. Preparation time: xx minutes. Duration: xx minutes. The student draws a question which must be prepared for the oral presentation. The oral exam is based on the student’s presentation followed by a dialogue between the student and the examiner in which the rest of the course syllabus is included.Aids: Describe the permitted aids for preparation (e.g. online dictionaries, physical dictionaries, notes, internet, all (including internet))[ ]  **Oral exam without preparation:** The examination is an individual oral exam. Duration: xx minutes. The oral exam is based on the student’s presentation followed by a dialogue between the student and the examiner in which the rest of the course syllabus is included.[ ]  **Written on a PC subject to invigilation:** The exam is an individual written exam subject to invigilation. Duration: xx hours. Length: xx-xx standard pages. The student is responsible for bringing a PC. The assignment contains: (a), (b) and (c)Aids: Describe the permitted aids for the exam (e.g. online dictionaries, physical dictionaries, notes, internet, all (including internet))[ ]  **Written exam subject to invigilation, no PC:** The exam is an individual written exam subject to invigilation. Duration: xx hours. Length: xx-xx standard pages. The student is responsible for bringing a PC in order to log onto the Digital Exam system and submit the scanned assignment. The actual assignment is written by hand. The assignment contains: (a), (b) and (c)Aids: Describe the permitted aids for the exam (e.g. online dictionaries, physical dictionaries, notes, internet, all (including internet)) |
| **Specify whether it is possible for students to take exams in groups** |
| **Take-home assignments (set and on a topic of the student’s choice)**[ ]  No [ ]  Yes, if yes please specify:The assignment can be written individually or in groups of up to Choose from menu: max. number of students in the group students. Group assignments must be written in such a way that the contribution of each student, except for the introduction, thesis statement and conclusion, can form the basis of individual assessment. The assignment should clearly state which student is responsible for which section.Please specify:Length for one student: xx-xx standard pagesLength for two students: xx-xx standard pagesLength for three students: xx-xx standard pages… | **Take-home assignments (set and on a topic of the student’s choice)**[ ]  No [ ]  Yes, if yes please specify:The assignment can be written individually or in groups of up to Choose from menu: max. number of students in the group students. Group assignments must be written in such a way that the contribution of each student, except for the introduction, thesis statement and conclusion, can form the basis of individual assessment. The assignment should clearly state which student is responsible for which section.Please specify:Length for one student: xx-xx standard pagesLength for two students: xx-xx standard pagesLength for three students: xx-xx standard pages… | **Take-home assignments (set and on a topic of the student’s choice)**[ ]  No [ ]  Yes, if yes please specify:The assignment can be written individually or in groups of up to Choose from menu: max. number of students in the group students. Group assignments must be written in such a way that the contribution of each student, except for the introduction, thesis statement and conclusion, can form the basis of individual assessment. The assignment should clearly state which student is responsible for which section.Please specify:Length for one student: xx-xx standard pagesLength for two students: xx-xx standard pagesLength for three students: xx-xx standard pages… |